



EYFS/KSI Leader and Reception Class Teacher

Application Information

Permanent - Full Time

MPS1 - UPS3 plus TLR 2a (£2721)

To start: 1st January 2020 (or earlier)

Are you an outstanding EYFS/KSI teacher looking to move onto the next stage of your career? We are looking for an inspirational teacher and ambitious leader to move our EYFS and KSI departments to outstanding.

We seek to appoint an outstanding and inspirational **Senior Leader** to join our successful and inclusive one form entry school with Designated Specialist Provision -10 mainstream classes and 3 classes within the DSP. We pride ourselves on our high expectations, commitment to ensuring pupil progress and high quality teaching and learning provision for all. You will share these values be able to enthuse and motivate our children with your passion and creative teaching, presence and personality. You will be ambitious and will embrace being part of moving our Academy to outstanding.

Yew Tree Primary Academy has a clear vision of 'Excellence for All', with a continued commitment to making a difference for all of our children, with superb care, nurture and support as the foundation stones of our inclusive approach. With an unwavering child-centred ethos, we put our children at the heart of every decision we make. On the 1st September 2018 Yew Tree Primary Academy joined the Wade Deacon Trust with a joint commitment to excellence.

We can offer you fantastic, eager children and supportive parents. Our dynamic and friendly staff are passionate about raising standards and aspirations for all children. Our school is well resourced and has a supportive and reflective Senior Leadership Team, Governing Body and Multi Academy Trust. We have a whole school commitment to professional development, as we believe that development of staff is a key aspect in raising standards for our pupils. As a member of the Wade Deacon Trust, we can offer you numerous exciting opportunities to further develop your career.

You will have to meet the requirements of our Person Specification and be subject to an enhanced DBS (CRB) check.

Closing Date: **12noon – Friday 11th October 2019**

Short listing: **Monday 14th October 2019**

Observations/Interviews: **Friday 18th October 2019**



Job Description

Line Management:

The post holder will be accountable to the Principal for all initiatives related to this post.

Job Purpose:

To be responsible and accountable for all aspects of the progress, attainment, care, guidance and support of an identified group of pupils, and the quality of learning and teaching in the classroom.

To demonstrate and share outstanding teaching and learning and to liaise with other members of the Leadership Team, to ensure excellent outcomes for all children within specific phases and key priority areas of school improvement.

Responsibilities:

The class teacher is responsible for:

- The learning and teaching of every individual pupil in his/her care.
- working collaboratively with colleagues to improve the quality of lesson planning and resources and making direct contributions to the school Self-Evaluation as part of his/her professional development and the Professional Standards for Teachers
- the thorough preparation and planning of all lessons in line with a whole school framework designed to promote pupil learning
- making effective use of ICT to provide interactive learning opportunities for pupils
- using the whole school Assessment for Learning framework to monitor the progress of individual pupils and personalise the learning; this includes planning and delivering objective led lessons with clear, differentiated outcomes; using the whole school marking policy
- using pupil progress and attainment data available to monitor and evaluate the progress and attainment of all pupil groups e.g. pupils in receipt of disadvantaged funds; ethnic minorities; SEND; girls; boys; high attainers
- ensuring that all Classroom/Teaching Assistants receive clear direction re: classroom intervention and that all planning and preparation is shared in advance of the lesson
- adopting the whole school behaviour for learning policy to enable all pupils and staff to work productively
- providing opportunities for pupils to work in a variety of learning styles
- following all agreed recording and reporting arrangements to parents according to school policies, calendar dates and deadlines
- maintaining an orderly, graffiti and litter free classroom and providing a safe, secure learning environment which inspires pupils to want to learn
- Participating in arrangements for the appraisal of his/her performance and that of other teachers, where appropriate.
- participating in arrangements for further training and professional development as a teacher, including undertaking training and professional development that aims to meet needs identified in appraisal objectives or in appraisal statements;



- Maintaining good order and discipline among the pupils and safeguarding their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere.
- Participating in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements.
- Communicating and co-operating with specialists from outside agencies; when required
- Report to parents on the development, progress and attainment of pupils;
- Implement agreed school policies and guidelines;

In addition to their normal classroom duties the specific expectations of the EYFS and KSI Phase Leader will be:

Main tasks:

- To be a leading practitioner, modelling effective methodology and practice to inspire phase team members.
- To translate the school's vision into best practice through innovative planning and teaching that provides high quality learning
- To lead, manage and evaluate the delivery of high quality teaching and learning within EYFS and KSI and to play a key role in leading school improvement in EYFS and KSI
- To hold accountability for standards achieved across EYFS and KSI
- Be the lead teacher for Phonics across EYFS and KSI
- Become a Performance Management Appraiser/ ITT Student/NQT Mentor –EYFS and KSI

Leadership Responsibilities:

Work with Senior Leaders to:

- Be a key contributor to leadership across school, supporting the ethos and standards of the school and determining its needs and key priorities
- Be the lead teacher for EYFS and KSI, including Phonics, displaying expertise in the implementation of high standards and high quality learning across the curriculum
- Co-ordinate and evaluate continuity and progression across the phase through shared practice and focussed support and challenge.
- Initiate, embrace and manage change positively in line with the School Improvement Plan.
- Build capacity for self-evaluation and developmental priorities and strategically plan improvements in practice within the phase.
- Foster strong parent/carer links within the phase
- Lead developments within a key priority area or core subject area.
- Review and develop long term planning within a phase and key priority area to ensure high quality provision
- To lead and be responsible for whole school provision in a core subject area or key priority area.
- Additionally, any other duty deemed by the Principal to be appropriate to this post.



PERSON SPECIFICATION –EYFS and KSI PHASE LEADER

CRITERIA	ESSENTIAL	DESIRABLE
A. Education and training	<ul style="list-style-type: none"> Graduate with Qualified Teacher Status Experience of successful teaching as evidenced by adding value to student achievements 	<ul style="list-style-type: none"> Evidence of appropriate professional development Graduate with Qualified Teacher Status with EYFS focus.
B. Skills and abilities	<ul style="list-style-type: none"> Ability to inspire, enthuse and lead colleagues. The ability to provide exciting contexts through which children can learn and deepen their understanding. The ability to create an ethos of anticipation ensuring children love learning and are motivated, confident and constantly ready to reflect and improve. Evidence of teaching which promotes autonomy, curiosity, perseverance and collaboration. Evidence of skilful, personalise teaching to meet the needs of every child at all times and to ensure they achieve exceptionally well. Excellent behaviour management strategies and high expectations of pupils' behaviour for learning. The ability to analyse, reflect upon, understand, interpret and respond to performance to improve outcomes for pupils. 	
C. Knowledge & Experience	<ul style="list-style-type: none"> A secure knowledge of EYFS and KSI Excellent subject knowledge across all areas of the EYFS and KSI curriculum including current national priorities A secure knowledge of all aspects of safeguarding as it relates to school Knowledge and understanding of vulnerable groups including Pupil Premium, CLA and more able 	<ul style="list-style-type: none"> A strong knowledge of developing early Speech language and communication.
D. Personal qualities	Demonstrate effectiveness of: <ul style="list-style-type: none"> Verbal and written communication Interpersonal skills Use of ICT Resilience Integrity Confidentiality Positivity, calmness and optimism. Time management Team working 	
E. Leadership Management experience	<ul style="list-style-type: none"> Middle leadership experience A working knowledge of relevant whole school data systems & national expectations Proven record of innovation and leading stakeholders through change successfully Knowledge of highly effective phonics practice 	<ul style="list-style-type: none"> Leading a team and holding people to account A commitment to further professional CPD



Once in post, the Teacher will:

- continue to maintain and demonstrate high standards;
- demonstrate a commitment to develop themselves professionally;

In addition, the post holder should have the ability to:

- vocalise the school's vision and aspirations
- be flexible to adapt to change
- have excellent attendance
- be a role model and act as an ambassador for Yew Tree Primary Academy and Wade Deacon Trust in and outside of the school by speaking positively about the school in the community; upholding a 'Commitment to Excellence' at all times.

Yew Tree Primary Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

This post is subject to an enhanced DBS disclosure, satisfactory medical clearance and evidence of eligibility to work in the UK.



About the School

Yew Tree Primary Academy is a one form entry school with 252 pupils on roll, including Nursery and Designated Specialist Provision. In the most recent Ofsted report (December 2013), the school was judged to be a 'Good' school. On the 1st September 2019, Yew Tree Primary Academy joined the Wade Deacon Multi-Academy Trust. During the academic year 2018/19 the schools was judged as one of Knowsley's **'Most Improved Performers'** at the end of Key Stage 2 with writing and mathematics outcomes increasing by 40%.

For the second year running, the school has been **awarded flagship status for inclusion** through the Inclusion Quality Mark. The most recent report stated that:

'In terms of inclusion, Yew Tree Primary Academy is an outstanding school in every sense, with superb care, nurture and support as the foundation stones of its inclusive approach and are at the heart of everything that happens on a daily basis at the school'

The school is conveniently located within 10 minutes of the M62, and 10 minutes' walk from Halewood train station.

To arrange a visit around the school, please contact Mrs Cathy Graham, School Administrator on 0151 477 8950.

Further information is available on the school and trust websites:

www.yewtreeknowsley.co.uk

www.wadedeacontrust.co.uk



How to Apply

Application Forms

Any interested candidate should apply by completing the following;

1. Application Form
2. Supplementary Information Form
3. Letter of Application
 - Your letter should be addressed to the Principal, Mrs Rebecca O'Hanlon
 - It must be a maximum two sides of A4, using font size 12
 - It should address the following points:
 - a. why you are interested in this post and how you have prepared yourself so far
 - b. what contributions you feel you can make to pupils' development within our school
 - c. any particular areas of strength and expertise you feel you may have

Please ensure you send us all three elements of your application as outlined above. We will be unable to process applications with missing elements. Blank forms can be downloaded from the Recruitment page on the Trust website; <https://wadedeacontrust.com>

If you have any difficulty downloading the application form, please contact the Trust HR team at trust@wadedeacon.co.uk or by telephone on 0151 423 8877 to request a hard copy by post.

References

On the application form you are asked to nominate two referees, one of whom must be your present employer. Close relatives are not accepted as referees, and two referees from the same school or organisation will not be accepted.

The process of calling for references is an important element of Safer Recruitment and therefore applications with nominated referees that do not meet the above rules will be rejected. Please take care to make sure your referees will be acceptable.

Application Deadline

Applications should arrive in school by Closing Date:

12noon Friday 11th October 2019



Wade Deacon Trust

Chief Executive Officer: Mr Gary Kelly BEd (Hons)

Innovation Enterprise Centre, Birchfield Road,
Widnes, WA8 7TD

www.wadedeacontrust.com

Company No: 08278808

Submission

Please email your application to yewtree@knowsley.gov.uk with 'EYFS and KSI Leader' in the subject line.

If you are unable to email your application, you may post your application to the address below with the envelope clearly marked 'EYFS and KSI Leader.'

Yew Tree Primary Academy
The Avenue,
Wood Road,
Halewood,
Knowsley.
L26 1UU

Feedback

If you have not heard from us within three weeks of the above closing date, then please assume that on this occasion your application has been unsuccessful. As we receive a large number of applications for each post advertised, unfortunately we cannot provide feedback to individual candidates as to why they were not short-listed for interview.

Vacancy Reference: 538453 190624